

GENERAL GUIDELINES

- Know your audience
- Keep it brief (1-2 pages)
- Use narrative, first-person approach
- Make it reflective and personal
- Provide vivid portrait of your individuality
- Showcase your strengths/accomplishments
- Adopt tone of humility
- Use concrete examples (no empty statements)
- Remember that teaching is about students
- Explain disciplinary practices
- Show connection to research

POSSIBLE COMPONENTS

Beliefs about the teaching and learning process

- Role of the teacher
- How students learn

Goals for students

- Content and process goals
- Career and lifelong goals

Implementation of philosophy

- Concrete examples
- How do you know that students are meeting your goals?

Growth and development in teaching

- Changes made; obstacles overcome
- Goals for the future

Accomplishments in teaching

- Curricular efforts
- Professional development efforts
- Grants and scholarship of teaching and learning projects